



Rezoning, CUP and Sketch Plat Application

This form is required for submittals of all rezoning, conditional use permit (CUP) and sketch plat applications. While this application provides some information regarding the necessary requirements to submit a complete application, the full application requirements (e.g. minimum site plan requirements) and process (e.g. flowcharts) can be found on the Web site at forsythco.com. From the main Web page, please choose **Planning** from the drop down *Department* menu then select **Long Range Planning Division** under *Subdepartments* on the left side of the page.

A. SUBMITTAL TYPE

Application for Zoning Review

If this submittal is a revision, please specify the previously assigned application number:

B. REQUESTED ACTION: PLEASE CHECK ALL THAT APPLY (E.G. REZONING, REZONING WITH A CUP, ETC.)

Rezoning

Conditional Use Permit (CUP)

Sketch Plat

CUP for a communication tower

C. APPLICANT INFORMATION

Applicant Status: Owner Authorized Agent

Name:

Address:

Phone#:

E-mail Address:

D. ATTORNEY REPRESENTATION INFORMATION (IF APPLICABLE)

Preferred Contact: Applicant Attorney

Name:

Address:

Phone#:

E-mail Address:

E. PROPERTY INFORMATION

Tax Map & Parcel #(s): (e.g. xxx-xxx, xxx-xxx)

Current Zoning:

Proposed Zoning:

Proposed Use:

Property Acreage:

Proposed Road Access:

Does the subject property lie partly within or adjacent to the City of Cumming? Yes No

FOR STAFF USE ONLY
DATE & TIME STAMP
Application #

G. REQUESTED VARIANCE(S) (SEPARATE SHEET REQUIRED FOR EACH REQUESTED VARIANCE)

1) A separate sheet is required for each variance request. The number of this variance request is:

2) Please indicate which section of the Unified Development Code (UDC) is requesting to be varied, e.g. Chapter 11, Table 11.2(a).

3) Please check the type of variance being requested:

Front yard variance of feet to allow a front yard setback to be feet.

Rear yard variance of feet to allow a rear yard setback to be feet.

Side yard variance of feet to allow a side yard setback to be feet.

Exterior yard variance of feet to allow an exterior yard setback to be feet.

Other:

4) Written Justification. Per section 8-6.3 (B), all variance requests must be accompanied by written documentation justifying the variance and explaining why it should be granted. Additional sheets can be found on the web site at forsythco.com. The justification must specifically address, for each variance requested, the below criteria:

a) Describe why the variance would not negate the purpose and intent of the Unified Development Code provision?

b) Describe why the variance would not cause substantial detriment to the public safety, health, or welfare of the public, or injurious to other property?

c) Describe why the conditions of your property are unique only to the property which relief is sought and are not applicable generally to other property?

d) Describe how this property's physical surroundings (e.g. shape, size, or topographical conditions) result in an extraordinary hardship or practical difficulty (as distinguished from a mere inconvenience)?

e) Describe why the requested variance is the minimum necessary to accomplish the proposed development or building?

f) Describe how granting this variance will result in equal or greater protection to adjacent property or natural resources? (Only required if requesting a variance to a buffer or setback)